



OFFICE OF THE COLLECTOR: JAGATSINGHPUR
ST & SC DEVELOPMENT SECTION
 E-mail Id- dwo.jspur-od@gov.in
 Ph-06724-220429

No: 2380 / ST & SC Dev. Dt. 06-02-2025

ADVERTISEMENT

Sub:- Walk-in-Interview for selection of guest teachers for engagement in ST & SC Dev Department Schools in Jagatsinghpur district.

A walk-in-interview is scheduled to be held in the office chamber of District Welfare Officer, Jagatsinghpur for selection of candidates to be engaged as Guest Teachers against the existing vacancies of different teaching posts as mentioned below.

Sl. No.	Name of the Post	No. of vacancies to be filled up	Eligibility Criteria
1	+ 2 CT (Arts / Science)	04	Minimum of 50% marks in aggregate in +2 Level and must have passed CT.
2	Hindi	01	Minimum of 50% marks in aggregate in Graduation Level with Hindi as one of the subjects and must have passed B.H.Ed or B.Ed or Hindi Shikshan Parangata.
3	Sanskrit	01	Minimum of 50% marks in graduation with Sanskrit as one of the subjects and must have Shiksha Shastri (Sanskrit) / B.Ed. OR Minimum of 50% marks in Shashtri (Sanskrit) with Shiksha Shastri(Sanskrit)/B.Ed. OR Minimum of 50% marks in 4 years integrated B.Ed with Sanskrit as a subject.
4	TGT Arts	01	Minimum of 50% marks in aggregate in Graduation Level (Arts) and must have passed BEd.

- N.B.:- 1. Preference will be given to the retired teachers having the above qualification.
 2.The date of interview shall be intimated later through district NIC website after scrutiny of applications.

The interested candidates fulfilling the eligibility criteria as mentioned above may submit the filled-in application forms as enclosed in Annexure – A along with the xerox copies of documents in support of their educational qualification either by Regd. post / through Courier service. The envelope containing the filled-in application form and

required documents should be superscribed with "Application for the Post of _____ Guest Teacher" and it should be addressed to the **District Welfare Office, Jagatsinghpur, Dist. – Jagatsinghpur, Odisha, Pin – 754103**. The applications must reach on or before 25.02.2025 and any application received after the dateline shall not be considered. The candidates who do not fulfil the above mentioned eligibility criteria will not be allowed to attend the walk-in-interview even if they have submitted the applications within the dateline. No candidate shall be allowed to attend the walk-in-interview without his application being received within the dateline.

Mode of Selection :

The marks will be assigned to the candidates in the following manner and on the basis of the marks secured by the candidates the merit list will be prepared.

- a. 50% career weightage (50 marks) = 1st divn.-50 marks, 2nd divn. with minimum 50% marks- 30 marks;
- b. 30% teaching experience (30 marks) = 1 year – 10 marks, 2 years – 20 marks. 3 years and above – 30 marks
- c. 20 % interview (20 marks)

Total – 100 marks

- d. Ten (10) months of teaching experience should be treated as a year and 10 marks will be awarded for each year of experience with maximum limitation of 30 marks. Candidates having more than 3 years of experience will be limited to 30 marks. The experience certificate must have been duly issued by an Educational Institution where the candidate was teaching. It should bear the issue number, date and signature with seal of the head of the educational institution.
- e. The merit list of the candidates will be prepared as per the marks secured by them out of 100 as elaborated above.
- f. If the total marks scored by two or more candidates is same, candidate with higher percentage of marks in CT or B.Ed. as the case may be, shall be given preference.
- g. The merit list shall remain valid for one (1) year.

B. Duties and Responsibilities of Guest Teacher:

- a. Teaching of concerned subject as per syllabus.
- b. Timely correction of class and home assignments, test papers, projects etc.
- c. Setting of question papers for various tests and exams.
- d. Preparation of lesson plans and maintaining academic record of students.
- e. Preparing students for curricular / co-curricular activities etc.
- f. Performing invigilation duty/ evaluation work as and when assigned.
- g. Any other work as to be assigned by the Headmaster.


C. Terms and Conditions.:

- I. Guest teacher engaged would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of SSD Deptt.
- II. Working hours and period duration shall be as per the school time table.

- III. The engagement of these Guest teachers will automatically come to an end once a regular / contractual teacher is appointed / engaged against the vacant post or as and when the appropriate authority decides.
- IV. The Guest Teacher so engaged shall also be entrusted with correction and evaluation work of the concerned subject in the school and he / she will not be entitled for extra honorarium for such work.
- V. The performance of the teacher will be reviewed on regular basis. If any teacher is found to be non-performing or engaged in activities leading to misconduct he / she shall be disengaged by the appropriate authority under intimation to the DWO.
- VI. Maximum age of Guest Teacher at the time of engagement shall be Sixty-Two (62) & the retired teacher engaged as Guest Teacher shall be disengaged on attaining the age of sixty-five (65).
- VII. A guest teacher remaining absent without prior permission for a continuous period of 15 days or more will be deemed to be terminated automatically.

D. Honorarium :-

- I. A guest teacher shall take maximum of forty (40) classes in a month.
- II. The remuneration of a + 2 CT guest teacher will be @ Rs. 300/- per class and the monthly remuneration shall not exceed Rs. 12000/-. Similarly, the remuneration of a TGT/Hindi/Sanskrit guest teacher will be Rs. 400/- per class and the monthly remuneration shall not exceed Rs. 16000/-.


Collector & DM, Jagatsinghpur

Memo No. 2381 / ST & SC Dev. Dt. 06-02-2025

Copy to DIO, NIC, Jagatsinghpur for kind information with request to hoist the advertisement in the Dist. website up to 25.02.2025.


DWO, Jagatsinghpur.

Memo No. 2382 / ST & SC Dev. Dt. 06-02-2025

1. Copy to all BDOs of Jagatsinghpur district for kind information with request to display this advertisement on their office notice boards and also on GP office notice boards for wide publicity.
2. Copy submitted to the ADM (Genl.), Jagatsinghpur for kind information with request to display this advertisement on the notice board of Collectorate.


DWO, Jagatsinghpur

Annexure – A.**APPLICATION FORM.**Affix passport
Size
photograph

To
The District Welfare Officer,
Jagatsinghpur.

CATEGORY OF POST APPLIED FOR _____
(Advertisement No _____ / Dt _____)

1. Full name of the candidate. : _____
(in Block Capital Letters)
2. Father's / Husband's name. : _____
3. Permanent Address. : _____
with Mob No. _____
4. Present Address. : _____
(for correspondence) _____
with Mob No. _____
5. Whether retired teacher. (Yes / No) : _____
6. Gender. (Male / Female) : _____
7. Date of Birth as recorded in : _____
the Matriculation certificate.
8. Age as on **31.01.2025**. Years Month Day

9. Educational Qualification. : _____
(Attach xerox copy of certificates and mark sheets duly attested)

Name of the Examination	Year of Passing	Board / University	Full Marks (without extra optional)	Marks secured. (without extra optional)	Percentage of marks secured
1	2	3	4	5	6
10 th					
+ 2					
+ 3					
CT / B.Ed. or equivalent					

10. Teaching experience (in years) : Years _____, Months _____
11. Documents to be enclosed in support of the data provided under item no. – 3,4, 9 and 10.

DECLARATION.

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I have read the details in the advertisement notice and do hereby declare that I fulfil all the conditions of eligibility prescribed. In case of any of the statement / particulars is /are found to be given wrong during or after the selection, my candidature for the said post will be cancelled / forfeited by the authority.

Signature of the candidate.

Place :

Date. :